



# Instructions

## Line instructions

**Column A** — Enter the applicable month and year that corresponds with this line

**Column B** — Enter the applicable monthly amount that corresponds to the highest tax base (before credits)\* for the tax year of penalty

**Column C** — Enter the applicable monthly amount that corresponds to the highest tax base (before credits)\* for the tax year prior to penalty

**Column D** — Enter the applicable monthly amount that corresponds to the highest tax base (before credits)\* for the tax year two years prior to penalty

**Column E** — Enter the applicable monthly amount that corresponds to the highest tax base (before credits)\* for the tax year three years prior to penalty

**Column F** — Enter the applicable monthly tax credits for the year of penalty

**Column G** — Enter the applicable monthly other taxes for the year of penalty

\* Highest tax base (before credits):

- Entire Net Income (ENI)
- Minimum Taxable Income (MTI)
- Alternative ENI
- Tax on premiums
- Alternative tax
- Gross earnings or gross income

## Fax your worksheet

Fax your completed worksheet to the Business Tax Resolution Center at (518) 435-8615.

## Need help?

If you have any questions or need further assistance, contact the Business Tax Resolution Center at (518) 485-0384 (in-state callers without free long distance call 1 866 697-2499).